

REVIEWING PROCEDURE FOR ACEE JOURNAL

- 1** Reviewing procedure is in conformity with the directives of Polish Ministry of Science and Higher Education.
- 2** Representing author sending a paper for publication in the ACEE Journal should express his permission for reviewing process.
- 3** Each paper is reviewed by at least two external, reliable reviewers.
- 4** At least one reviewer has a different affiliation country than the author.
- 5** Papers are reviewed in the double blind review process (authors do not know the reviewers' identity, as well as the authors' identities are not known for reviewers).
- 6** Every care is taken so that there is no conflict of interest between the authors and the reviewers.
- 7** The review is made in a written form with a clear conclusion on acceptance or rejection of the paper.
- 8** The reviewing procedure and the reviewers' form are published on the Journal's website and in each printed edition.
- 9** Once a year, the complete list of reviewers for the entire volume is published.